

## ***Vacancy Details***

<b>Personnel Notice:</b>	43-15
<b>Date Announced:</b>	04/21/2015
<b>Closing Date:</b>	4/30/2015
<b>Command:</b>	Naval Sea Systems Command
<b>Grade:</b>	GS-15
<b>Type:</b>	Associate Counsel

There is a vacancy for a senior attorney to serve as the Associate Counsel for Litigation within the Office of Counsel, Naval Sea Systems Command (NAVSEA). The position is located at NAVSEA Headquarters, which is located at the Washington Navy Yard, 1333 Isaac Hull Avenue, S.E., Washington, D.C. NAVSEA is responsible for the development, acquisition, and maintenance of all U.S. Navy ships, shipboard systems, and ordnance for the Navy, with an annual budget of over \$32 billion and a workforce of roughly 53,000 military and civilians. The NAVSEA Office of Counsel includes more than 100 lawyers located at the Washington Navy Yard Headquarters and in 20 field offices throughout the United States. It provides clients with a full range of legal services in the practice areas assigned to the Department of the Navy Office of the General Counsel (OGC), including acquisition law, civilian personnel law, labor law, environmental and occupational safety & health (OSH) law, intellectual property law, and litigation in various forums.

The Associate Counsel for Litigation is responsible for the conduct and coordination of major litigation concerning the business activities of NAVSEA, in particular for those large cases involving shipbuilding contracts, as well as providing advice in the negotiation and settlement of requests for equitable adjustments and claims, and the drafting of Contracting Officer's Final Decisions in cases where a negotiated settlement cannot be achieved. The Associate Counsel renders legal advice regarding matters in litigation in both state and federal courts as well as before the Armed Services Board of Contract Appeals (ASBCA). In matters before the ASBCA, the responsibilities include participation in all aspects of preparation for trial, including Rule 4 submissions, answers to complaints, interrogatories and responses to interrogatories, witness preparation, motions and briefs, as well as representing the Navy or assisting the Naval Litigation Office in the conduct of trials. The position requires the highest degree of knowledge of federal procurement law as well as skill in applying procurement law knowledge to the facts of each case. The Associate Counsel responds to Touhy requests, litigation holds, and supports various discovery requests. The Associate Counsel is also the NAVSEA fraud counsel and handles all related qui tam cases and coordinates these matters with a diverse group of stakeholders, including the Acquisition Integrity Office. The Associate Counsel also supports the NAVSEA Inspector General and prepares legal sufficiency memoranda analyzing the legal issues raised by these investigations.

This position will be filled at the GS-15 level. The successful candidate must have at least five and one-half years of litigation experience, with an emphasis on federal procurement law. Applicants will be evaluated on (1) the depth, breadth and quality of their litigation experience, with particular emphasis on experience in federal courts advising on matters germane to federal procurement law and experience before the ASBCA, (2) the depth, breadth and quality of their experience in federal procurement law, handling fraud cases, and providing legal support on investigations, (3) excellence in both written and oral legal advice to include legal analysis, research and communication skills, and (4) interpersonal skills necessary to work cooperatively and effectively on difficult tasks under time pressure with people of diverse interests. Experience leading teams is a plus as is familiarity with other areas NAVSEA Headquarters legal practice.

The successful applicant must have graduated from a law school accredited by the American Bar Association, be an active member in good standing of the bar of the highest court of a State, U.S. Commonwealth, U.S. territory, or the District of Columbia, and be admitted to practice before a state or federal court. U.S. citizenship is a requirement of the position because the successful applicant will be required to obtain and maintain a SECRET security clearance.

Interested attorneys are encouraged to contact Mr. Andrew Saunders at 202-781-3104; or by email at [andrew.saunders1@navy.mil](mailto:andrew.saunders1@navy.mil) for more information.

Applicants should submit a cover letter, SF-171, OF-612, or resume, two legal writing samples, the names and telephone numbers of at least three references who may be contacted, a copy of their law school transcript (if graduated after 2009), and the two most recent performance appraisals. Electronic submissions are preferred and should be sent to Mr. Saunders at [nssc\\_navsea\\_ogc\\_vaca@navy.mil](mailto:nssc_navsea_ogc_vaca@navy.mil). If necessary, applications may be mailed via Fed Ex to:

Mr. Andrew Saunders, SEA 00L

NAVAL SEA SYSTEMS COMMAND

1333 ISAAC HULL AVENUE SE STOP 1150

WASHINGTON NAVY YARD DC 20376-1150

This personnel notice will close at 11:59 PM, EDT on April 30, 2015 and applications must be received by this time to be considered.

Relocation expenses may be paid, but are not guaranteed.

If the successful applicant is not currently a member of the Department of the Navy, Office of the General Counsel, processing of the hiring action can only commence after submission of those items identified in the "Documentation Instructions for Hiring New OGC Attorneys" (see "OGC Civilian Attorney Career" section of [www.ogc.navy.mil](http://www.ogc.navy.mil)).

Applicants eligible for veterans' preference must specifically claim such eligibility in their cover letter, identify the basis for the claim, and include supporting documentation (e.g., the DD 214, Certificate of Release or Discharge from Active Duty or other supporting documentation) with their submission. Not all veterans are preference eligible. For a summary of time periods, campaigns, and conditions that entitle an applicant to preference eligibility, please visit [www.opm.gov/veterans](http://www.opm.gov/veterans) and review the "Vets Info Guide" and the "Vets Guide." There is no formal rating system for applying veterans' preference for attorney appointments in the excepted service; however, the Department of the Navy Office of the General Counsel considers veterans' preference eligibility a positive factor in the attorney hiring process. Applicants who do not claim and do not provide adequate supporting documentation for veterans' preference will not receive the positive factor consideration.

The United States Government does not discriminate in employment on the basis of race, color, religion, sex, national origin, political affiliation, sex (including pregnancy or gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other not-merit factor.

Reasonable Accommodation Policy Statement:

[https://help.usajobs.gov/index.php/Reasonable\\_Accommodation\\_Policy\\_Statement](https://help.usajobs.gov/index.php/Reasonable_Accommodation_Policy_Statement)

Legal and Regulatory Guidance:

[https://help.usajobs.gov/index.php/Legal\\_and\\_Regulatory\\_Guidanc](https://help.usajobs.gov/index.php/Legal_and_Regulatory_Guidanc)

#### **THE DEPARTMENT OF THE NAVY IS AN EQUAL OPPORTUNITY/REASONABLE ACCOMMODATION EMPLOYER**

**The Department of the Navy is an Equal Opportunity/ Reasonable Accommodation Employer. All hiring and advancement in the Office of the General Counsel is based on merit without regard to race, color, national origin, religion, age, sex, sexual orientation, disability, political affiliation or marital status.**

**The Department of the Navy provides reasonable accommodation to applicants with disabilities where appropriate. Applicants requiring reasonable accommodation for any part of the application and hiring process should inform the individual identified in the personnel notice. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.**

#### **VETERANS PREFERENCE IN HIRING**

**Department of the Navy attorney positions are in the excepted service, not the competitive civil service. There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of the Navy considers veterans' preference eligibility as a positive factor in attorney hiring. If you are eligible for veterans' preference in hiring, you are encouraged to include that information in your application along with the supporting documentation, e.g., DD 214. Not all veterans are eligible for veterans' preference. To find out if you are, you may visit the Veterans' Preference Advisor, operated by the Department of Labor at <http://www.dol.gov/elaws/vets/vetpref/vetspref.htm>.**